

<This page will become the cover page for your technology plan and MUST be submitted with your plan>
Cover Page

Technology Plan Submission Form School Years 2009-2012

District Name	Alma School District
County	Crawford
Education Cooperative	Western
Contact Person	Skip Thompson
Contact Title	Technology Director
Contact Mailing Address (Physical Address –No P.O. Boxes)	1023 hwy 64 e. alma ar 72921
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Contact Email	sthompson@almasd.net
District Home Page (URL):	http://almasd.net
<i>Include URL of technology plan if posted to district website:</i>	http://almasd.net/technology.php

(REVIEW TEAM WILL COMPLETE THE FOLLOWING INFORMATION)

DATE RECEIVED:		
REVIEWER:	Approval Status:	DATE:
DISTRICT APPROVAL LETTER SENT:		DATE:
DISTRICT REVISED LETTER SENT:		DATE:

Table of Contents

Topic:	Page #
1) Current District Demographics	3
School(s) Profile	4
2) Technology Committee	5
3) Vision And Mission Statements	7
4) Current Technology Assessment	8
Technology Integration with Curriculum and Instruction	8
Professional Development	9
Equitable Use Of Technology	11
Current Technology Inventory	12
5) Needs Assessment	12
6) Goals, Objectives and Strategies for Technology	13
7) Policies and Procedures	15
8) Technology Infrastructure, Management, and Support	17
9) Technology Budget	Attached
Budget Summary	attached
10) Technology Plan Implementation	20
Action Timeline	21
11) Technology Plan Evaluation	22
12) Technology Plan Statement of Assurances (Signature required)	23
13) School District Acceptable Use Policy	24
14) Letter Of Agency (LOA) (Signature required)	25

Current District Demographics

District Profile	
Alma School District	
District Local Education Agency (LEA) Number:	1701000
Number of Schools in the LEA :	5
Total Number of Teachers for the District:	300
Total Number of Students Enrolled in the District:	3300
District Billed Entity Number:	139711
District Federal Registration Number (FRN):	0012230397
District National Center for Education Statistics (NCES) Number:	0502250
Percentage of Students Eligible for Free/Reduced Lunch:	40
E-Rate District Discount Level:	65
Internet Connected Student/Computer Ratio for District:	100
Based on Census Tract information is your district considered Rural or Urban:	Rural

	(Year 1) 2009-2010	(Year 2) 2010-2011	(Year 3) 2011-2012
Number of computers & other devices with Internet access <u>before</u> application.	1300	1300	1300
Number of computers & other devices with Internet access <u>after</u> application.	1300	1300	1300
Direct connections to the Internet number of drops.	600	600	600
Number of classrooms with Internet access.	275	275	275
Direct broadband services between 10 Mbps and 200 Mbps.	275	275	275

School(s) Profile

To be consistent, please use the same school name submitted to Child Nutrition for the Cycle 2 APSCN Report. To insure accuracy, refer to the database in the Technology Resources site: http://arkansased.org/tech_resources/excel/school_lunch_07-08_121907.xls
Please list the name of every school building for which you file E-Rate.

School Name	LEA#	E-Rate Entity #	NCES#
Primary	1701004	83317	050225001350
Intermediate	1701001	83316	050225000003
Middle	1701003	83315	050225000005
High	1701002	83314	05225000004

Technology Committee

The Technology Committee should represent all stakeholders. Development of the technology plan and implementation of the plan should enable parents, educators, students and community members to benefit from the investment in technology. All should have representation on the committee.

District Technology Committee		
Member	Title	Constituency Represented
Skip Thompson	Technology Director	District
Jeanne Vines	Technology Assistant	Classroom Teachers
David Woolly	Assistant Superintendent	Administration
Dr. Mike McSpadden	Assistant Superintendent, Curriculum Coordinator	Administration
Ronnie Newton	Assistant Superintendent, Curriculum Coordinator	Elementary Schools
Robin Finley	Technology Specialist	Classroom Teachers
Jami Anne Balkman	Literacy Specialist	Classroom Teachers

Narrative: A narrative on the technology planning process to include:

Alma Arkansas is located in Crawford County in western Arkansas on Interstate 40. Crawford County is a relatively poor county compared to our neighbors in terms of appraised property tax values, yet our standardized test scores consistently rank well above the national average, which and our ACT results are ranked among the highest in the state.

Alma School District was one of the first schools in the nation to have computers and strives to provide students with a rich, diverse learning environment. We have become increasingly aware that our students are very familiar with technology and they are frequent users. Technology is an integral part of their daily lives and the students of Alma School District expect and depend on access and daily use of computers in each of our schools.

The entire purpose of the Technology Plan is to support the District and individual school ACSIP plans and instructional objectives of the adopted content curriculums. In such, this plan is not much of a plan in and of itself as much as a restatement of that fact.

As part of our school district's planning process we have adopted the International Center for Leadership in Education's model for Rigor and Relevance; and we call that process Good to Great. This process is somewhat like developing a Consensus Map as described by Heidi Hayes Jacobs in *Getting Results with Curriculum Mapping* (ASCD2004, pp.25-29). We developed a consensus of priorities through a written evaluation process. Each of our 4 buildings has a Good to Great Leadership Team which serves on both their building team and the district leadership team; these are the district members who participate in the evaluation process. Each building administrator determines who is on their team and that process is exclusively up to the individual administrator. However, every teacher in the district has now been trained in the Rigor and Relevance lesson implementation as part of our district-wide approach. Each year the District Good to Great Leadership team meets to evaluate the previous year's priorities and re-prioritize issues within the district. Technology has been one of our top 3 priorities district-wide for the past 2 years and is, again, for the current 2008-2009 school year. Because technology is one of our top 3 priorities district-wide, each building meets exclusively to discuss the topics they feel relevant within their building. That building's Good to Great Leadership Team brings those specific technology topics/issues/needs to the District Good to Great Leadership Team Meeting. In the spring of 2008 the current entire technology staff met with the District Good to Great Leadership Team to discuss a variety of issues including software implementation, equipment needs, band width issues, instructional needs, and curriculum alignment. After the meeting, the notes were e-mailed to all members of the Good to Great Leadership Team and each building team determined how they wanted to communicate the information to their individual building staff. Members of the technology staff met throughout the summer with media specialists and technology teachers to further communicate the projected plan and to continue to obtain valued input from all stakeholders. Technology staff will continue to meet about every 6-8 weeks with different technology committees or groups relating to technology needs and implementation for our entire district. The information and implementation is continually communicated through our Good to Great Leadership Team and in relation to our ACSIP Plan. We feel very strongly as a district that technology is only one of the tools to help increase student achievement and is not the ONLY tool. Specific technology goals and objectives may be accessed from the District ACSIP Plan and the individual school ACSIP Plans. We continue to communicate to our community through Edline which allows us to communicate via e-mail with all students and parents. We provide access to printed documentation for those parents who do not have e-mail access.

Our Good to Great Teams will continue to meet at the district and building levels. Within the buildings there will also be frequent grade level and department meetings which will also discuss our technology plan and how to best support instructional goals with technological tools. Because technology is changing at such a rapid rate it will continue to be one of our a priorities to evaluate, discuss, and update as we strive to be a part of the 21st Century Classroom.

Vision and Mission Statements

Vision Statement

The Alma School District will provide appropriate opportunities for the individual student to discover and develop abilities, lifetime thinking processes, and civic and social Responsibilities that will enable the student to succeed in a multi-cultural, global society.

Mission Statement

Students will communicate with other students, locally, and globally, through electronic transmissions. Students will use technology as a tool to solve problems, conduct experiments, and create projects. Alma School District's students and staff will have equitable access to utilize computers and other technology tools as an integral part of the curriculum and where they best serve instructional needs. Classrooms in the Alma School District will be able to function as globally-connected learning centers where students have full access to opportunities or learning.

Current Technology Assessment

A. Technology Integration with Curriculum and Instruction

See attached ACSIP plans.

The Alma School District will continue to pursue its course of excellence in providing students with an outstanding, diversified and challenging curriculum.

Curriculum coordinators will continue to provide direction for the district regarding ongoing curriculum mapping initiatives and curriculum selection. Planning, supporting and implementing curriculum will be done with Arkansas frameworks and school improvement plans (ACSIP) as guiding principles.

Technology coordinator will provide infrastructure, training and technical support to school district initiatives.

Technology will be a component of the curriculum. However, the District strives to use technology as a means to an end, not an end unto itself. Emphasis is placed on reading, language and math at younger ages. As students move up through the grade levels, they are provided opportunities to become active and skillful learners in all academic areas. At all levels, technology is available to teachers and students.

All district computers have access to the internet, Star Reading Inventory, accelerated reader, Scholastic Reading Inventory, as well as any other district approved software that would enhance learning.

We are currently involved the International Center for Leadership in Education and are striving to become a model school according to their criteria. We are also involved with the Successful Practices Network as well as taking a team of teaching staff to the National Models Schools Conference. This is the third year of being involved with the International Center and Bill Daggett. We expect this relationship to continue for many years.

Professional Development

See attached ACSIP plans.

To help teachers meet the six hour professional development requirement, district has monthly in-service training for teachers on a chosen Wednesday when students are released from school. This training is used for technology training of some sort including TeachMaster, GradeQuick and FreeLance Graphics with emphasis on curriculum integration.

Examples of past training include:

Examples of current training:

- GradeQuick training was provided at the beginning of this school year at all schools.
- Triand training was also provided during November and January with continued training as the implementation of new areas of Triand are introduced.
- Scholastic Reading Inventory (SRI) training provided in-depth training for Intermediate and Middle School staff.
- Edline – was implemented in the fall of 2006. We continue to require more information to be available on the teacher web pages of Edline which requires ongoing training for our staff. This will promote positive parent relations with the technology staff and district as well as increase communication between parents and teachers.

C. Equitable Use of Technology

See attached ACSIP plans for District, Primary, Intermediate, Middle and High Schools.

- Each Kindergarten classroom has 2 computers with access to the network and a printer.
- Each classroom, grades 2-4, has 4 computers with access to the network and a printer.
- Each 5th grade classroom has a single computer for teacher use, while students in 5th grade have a lab for common use on demand.
- Each classroom, grades 6-12 has at least one computer with access to the network and a printer.
- Primary School library has 4 computers for general use.
- Intermediate School library has 10 computers for general use.
- Middle School library has 20 computers for general use.
- High School library has 36 computers for general use.
- Middle School has a general purpose lab of 30 computers.
- High School has a general purpose lab of 30 computers.
- Each special education classroom has at least one computer for student, Software/hardware is provided at the request of the Director of Special Education
- High School has 2 general purpose wireless lab of 30 computers
- Middle School has 2 general purpose wireless labs of 30 computers

D. Current Technology Inventory

Inventory is kept by District staff using a computerized database. Serialized tags are placed on appropriate equipment upon installation if the equipment is above \$1000 when purchased. . Each staff member is presented with their room's listed inventory for them to make changes/updates annually.

Summary is attached

Needs Assessment

- Formal surveys, informal surveys and interviews were conducted of committee, administrators and random staff members were taken. Most discussion revolved around GradeQuick/Edline and general productivity applications.
- GradeQuick training emerged as top priority for administrators, while general apps emerged from teachers. Committee members stressed move to expose grading information via the internet (ala Edline).
- This will be a leading demand component for the following year for the Technology Department.
- Additionally, to confront broad and diverse training desires, various Learning Management Systems are being investigated, such as NetG and Makau Corp.
- A training schedule is being developed currently for summer 2009 and In-service 2009

Goals, Objectives and Strategies for Technology

Technology Goal: Alma School District Technology Department strives to support current and future curriculum initiatives.

Curriculum Coordinators, Literacy and Math specialists, school administrators and staff all work to include the curriculum frameworks into all academic areas. The technology staff assists in this goal to provide the most current and progressive technological support to ensure that this goal is met.

All staff is trained on Triand.

Edline is used to pass information from teacher to parent on various aspects they want to know about regarding instruction for their child.

Every staff member has an email account. If parents choose to use this mode of communication there is a directory through the school website to accomplish this task. Teachers have lient based e-mail at school but are able to access their accounts via web-mail from outside the district.

Parents also have the convenience of paying for school lunches through a web-based program; also through the district web-site. This program allows parents to pay for lunches, monitor what their children are eating and having an auto-draft from their checking account.

A district wide help desk has been established to ensure reliability of the technology plan of the district. Utilizing HelpDesk to manage district technology needs allows Technology Department staff to analyze the number of tickets open at any given time. The number of open tickets will directly relate to the successful use of technology and reliability of existing applications. Success will be measured by the ability of the technology staff to keep the number of open tickets in a static or decreasing rate.

Activities To Support this Goal	Person(s) Responsible	Timeframe	Hardware & Software Required	Professional Development Required	Cost (Budget) for this Activity	Source of funds
Institute protocols to ensure 24x7x365 reliability.	Skip Thompson	July 1, 2009 – June 30, 2012	Novell Cluster Services 1.8	BrainShare Developers Conference, GWAVACON, Novell ATT Live	These costs are flexible and covered in Technology Infrastructure line item	local
See attached ACSIP report						

Policies and Procedures

This policy is printed in the student handbook distributed to every student in the District. It is also printed in student agendas. This contains our discipline policies as well, in which all students are required to return the document with Guardian signatures of consent.

Acceptable Use Policy

Computing resources are provided by the Alma School District to enhance teaching, research, services and the activities which support them. Individuals who are granted computing accounts at the Alma School District accept responsibility for such access.

ACTIVITIES BEYOND THESE STATED PURPOSES ARE STRICTLY PROHIBITED!

A code of computing practices for the District is stated below. Violations of this code will be reviewed by District personnel and could result in restriction from these resources, referral to their supervisor or reported to Law Enforcement authorities as appropriate. Improper behavior may also be handled by administration in each school building.

- Users shall use proper etiquette when on-line, refraining from obscenity and vulgarity.
- Users shall use only those computer accounts which have been authorized for their use.
- Users are responsible for the use of their computer accounts. They should take advantage of protection measures provided such as passwords, changing of passwords, Log out of network, and other precautions against others obtaining access to their computer resources.
- Users shall only use accounts for the purposes originally agreed.
- Those users who have access to privileged or sensitive information may not disclose that information for any purpose other than official District business.
- Users should follow established procedures for accessing the computing system.
- Users shall not attempt to access, copy, or destroy programs or files that belong to other users or to the District without prior authorization.
- Users of microcomputer software owned by the Alma School District must agree to abide by the limitations included in the copyright and license agreements entered into with vendors. Furthermore, it is the user's responsibility to become familiar with the specific copyright and licensing agreements for each product before using it. It is illegal to copy most software products. If other arrangements are made with a vendor, users must abide by stated provisions.

- User of the computer shall be in strict compliance with regard to HB1072 regarding cyberbullying

Policies and Procedures (cont.)

- Users should minimize the impact of their work upon the work of others. One should not encroach on other's use of the facilities or deprive them of system resources.
- Users shall not attempt to modify system facilities in any way. Intentional compromise of system integrity by virus or other means is a serious offense.
- Users shall not subvert restrictions associated with their accounts.

The system may be monitored to detect improper use and other illicit activities; therefore, you should have NO expectation of privacy while using the system.

The above list does not cover every situation that pertains to proper, improper, use of the computing resources at the Alma School District, but it does suggest some of the responsibilities that you accept if you choose to use an Alma School District computing resource or the international network access that the Alma School District provides. This code is to work for the benefit of all system users by encouraging responsible use of scarce computing resources.

Technology Infrastructure, Management, and Support

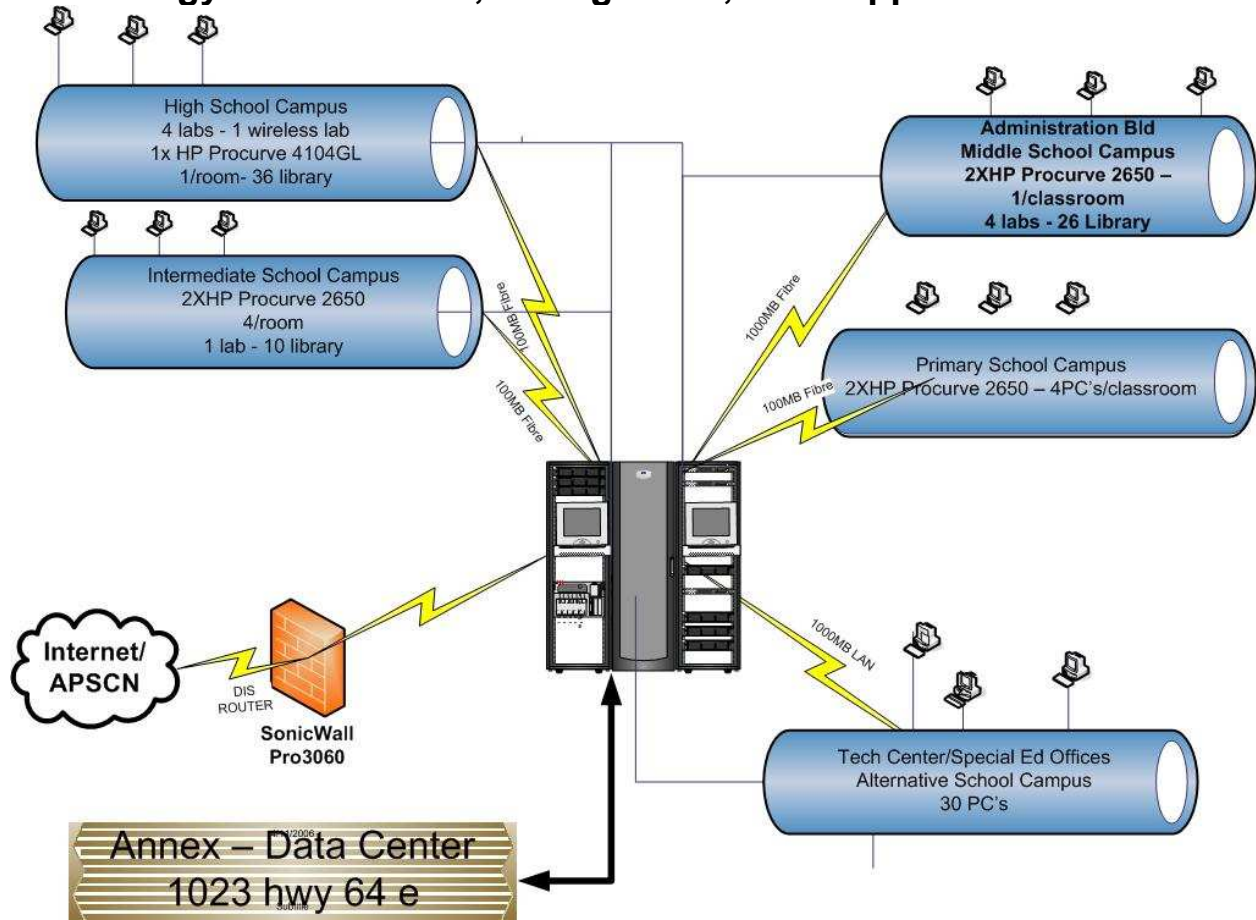
The Alma School District technology infrastructure consists of a Cox provided WAN @ 100mb between our five campuses. Within each campus a 1000 mb switched environment is provided. Our new data center contains most of our servers, core switches, routers and internet connectivity for the district. Also housed in this facility united streaming server, internet proxy and mail/web/file/print servers.

Our district provides internet connected computer to student ratio of approximately 1:4.

The average age of the computers used for instruction is 4 years old. Our refresh cycle is approximately every five years.

We use nearly 100% Windows client machines. The District is using Gwava 4.0 and Kaspersky 6.0 at the perimeter to catch incoming virus, spyware, etc. We provide desk top antivirus protection for administration/counselors/office and tech staff, effectively all desktops which are not protected by Deep Freeze.

Technology Infrastructure, Management, and Support



Budget Summary

Alma School District has committed local, general funds to a technology budget for many years; this money is not “one time” and never has been. Grants are sought out where possible and congruent with ACSIP/Technology Plan

E-rate funds are utilized where available; however our district does not qualify for anything except long distance/telecommunications service.

Provide a budget summary for the period of time between the end of the budget in your existing plan and July 2009. Make sure to explicitly put into the budget the money to pay your portion of E-Rate eligible services. For example, if your phone bill is \$50,000 and you anticipate \$30,000 in E-rate discounts, make sure you have \$20,000 in your local budget to cover your portion of the cost.

Technology Plan Implementation

The Alma School District Technology Department supports curriculum endeavors at all campuses. Improving reliability is an ongoing endeavor. Supporting classroom instruction requires various actions as they are requested by staff members. Planned curricular projects requiring technical support are listed within the ACSIP plans of each campus. Other supportive actions are the result of helpdesk tickets or administrative requests. In order to continue to provide adequate support to staff and students, the Technology Department makes advance plans for ACSIP-related requests and district-wide initiatives then handles other requests on a prioritized, as needed basis. This level of flexibility has proven effective in distributing manpower and costs equitably across the Alma School District.

Evaluation: Utilizing HelpDesk to manage district technology needs allows Technology Department staff to analyze the number of tickets open at any given time. The number of open tickets will directly relate to the successful use of technology and reliability of existing applications. Success will be measured by the ability of the technology staff to keep the number of open tickets in a static or decreasing rate.

Budget
See attached

Action Timeline

Technology Goal: Alma School District Technology Department strives to support current and future curriculum initiatives.

Activities To Support this Goal	Person(s) Responsible	Timeframe for this Activity	Hardware & Software Required	Professional Development Required	Cost (Budget) for this Activity	Source of funds
Institute protocols to ensure 24x7x365 reliability.	Skip Thompson	July 1, 2009 – June 30, 2012	Novell Cluster Services 1.8	BrainShare Developers Conference	These costs are flexible and covered in Technology Infrastructure line item	local

Technology Plan Evaluation

Infrastructure: Maintain and upgrade the technology infrastructure - During the year our help desk tickets provide an instant look at how efficient the technology staff are at resolving problems that directly affect instruction for the teaching staff. Throughout the year we maintained a low number of open tickets.

Hardware: Ensure that every Alma School District campus has access to technology as appropriate for student use by maintaining accurate & current inventory and replace outdated materials as needed.

Integration & Use: Expose students to technology as applications are needed in areas of research, production, and communication for instructional purposes while compiling responses from teacher interviews and the Alma High School exit survey.

Professional Development: Provide an ongoing cycle of basic and advanced technology training for staff by conducting formal interviews with technology committee & informal exit surveys at all training session's data will be compiled.

We currently have the following staff to support the network infrastructure:

Technology Coordinator -oversight, vision, evaluation, management

Technology Specialist – train software and support GradeQuick/Edline, APSCN, Triand

Network Administrator – support the network; servers; switches; software and printers

Technician #1– supports hardware

Technician #2 – supports hardware

Our staff attends regular state and national technology conferences. We also participate in Webinars. As part of our Good to Great process we believe our technology plan is a living document that must be evaluated periodically in order to stay current with the technology needs of our staff and students. Technology staff will continue to meet about every 6-8 weeks with different technology committees or groups relating to technology needs and implementation for our entire district. The information and implementation is continually communicated through our Good to Great Leadership Team and in relation to our ACSIP Plan. Our Good to Great Teams will continue to meet at the district and building levels. Within the buildings there will also be frequent grade level and department meetings which will also discuss our technology plan and how to best support instructional goals with technological tools. Although the process will be ongoing within our subcommittees of Good to Great Teams, a district-wide evaluation rubric will be distributed to all of the team members to evaluate not just technology but other priorities in our district as well. The documentation for this is distributed to principals and team leaders and will continue to be illustrated in presentations as

needed throughout the district. Because technology is changing at such a rapid rate it will continue to be one of our a priorities to evaluate, discuss, and update as we strive to be a part of the 21st Century Classroom.

TECHNOLOGY PLAN STATEMENT OF ASSURANCES

School District Alma School District

The LEA, in accordance with the Arkansas Department of Education policies and procedures, by submitting this local technology plan, hereby assures that:

1. The LEA is an equal opportunity employer and shall perform to all affirmative action and other applicable requirements; accordingly, the applicant does not discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, color, religion, national origin, handicap or sex in any manner prohibited by law. Further, the applicant agrees to comply with the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Americans with Disabilities Act.
2. The LEA agrees that the Arkansas Department of Education, or any of its duly authorized representatives, at any time during the terms of this technology plan, shall have access to, and the right to audit examine any pertinent books, documents, papers, and records of grantee related to this plan.
3. The LEA certifies that they have not been barred from contracting or otherwise doing business with the State or Federal Governments.
4. This plan, and all matters or issues collateral to it, shall be governed by, and construed in accordance with, the laws of the State of Arkansas.
5. This plan has been reviewed and approved by the District Technology Committee, the District Superintendent, and the approved by the School Board.

Signature of School Board President	Date
Signature of Superintendent	Date
Chairperson, District Technology Committee	Date

=====

District Technology Coordinator/Contact:

Name:	Telephone #:
Title:	
Email:	FAX:

School District Acceptable Use Policy

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A code of computing practices for the District is stated below. Violations of this code will be reviewed by District personnel and could result in restriction from these resources, referral to their supervisor or reported to Law Enforcement authorities as appropriate. Improper behavior may also be handled by administration in each school building.

- Users shall use proper etiquette when on-line, refraining from obscenity and vulgarity.
- Users shall use only those computer accounts which have been authorized for their use.
- Users are responsible for the use of their computer accounts. They should take advantage of protection measures provided such as passwords, changing of passwords, Log out of network, and other precautions against others obtaining access to their computer resources.
- Users shall only use accounts for the purposes originally agreed.
- Those users who have access to privileged or sensitive information may not disclose that information for any purpose other than official District business.
- Users should follow established procedures for accessing the computing system.
- Users shall not attempt to access, copy, or destroy programs or files that belong to other users or to the District without prior authorization.
- Users of microcomputer software owned by the Alma School District must agree to abide by the limitations included in the copyright and license agreements entered into with vendors. Furthermore, it is the user's responsibility to become familiar with the specific copyright and licensing agreements for each product before using it. It is illegal to copy most software products. If other arrangements are made with a vendor, users must abide by stated provisions.
- User of the computer shall be in strict compliance with regard to HB1072 regarding cyberbullying

School District Acceptable Use Policy (cont.)

- Users should minimize the impact of their work upon the work of others. One should not encroach on other's use of the facilities or deprive them of system resources.
- Users shall not attempt to modify system facilities in any way. Intentional compromise of system integrity by virus or other means is a serious offense.
- Users shall not subvert restrictions associated with their accounts.

The system may be monitored to detect improper use and other illicit activities; therefore, you should have NO expectation of privacy while using the system.

The above list does not cover every situation that pertains to proper, improper, use of the computing resources at the Alma School District, but it does suggest some of the responsibilities that you accept if you choose to use an Alma School District computing resource or the international network access that the Alma School District provides. This code is to work for the benefit of all system users by encouraging responsible use of scarce computing resources.

Department of Information Systems E-Rate Letter of Agency

The Participant, (*Cooperative/District/School/Library Name*) Alma School District, authorizes the Department of Information Systems (DIS), State of Arkansas, to act as a consortium lead on its behalf in matters related specifically to any State and Federal discount programs for the purpose of securing E-rate discounts.

The Participant authorizes DIS to engage on its behalf in the procurement process, in the submission of FCC Form 470, FCC Form 471, and other E-rate forms, and in the overall administration of these programs solely for the purpose of facilitating application for those discounts on E-rate eligible services, which shall include, but not be limited to, Telecommunications Services, Internet Access, Internal Connections, and Internal Connections Basic Maintenance.

I, the authorized signer, understand that DIS will be making certifications on behalf of the Participant. By signing this letter of agency, I make the following certifications:

1. I certify that the schools or educational service cooperatives in the Participant's district are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.
2. I certify that the libraries or library consortia in the Participant's system are eligible for assistance from a State Library Administrative Agency under the Library Services and Technology Act of 1996, Pub. L. No. 104-208, § 211 et seq., 110 Stat. 3009 (1996), do not operate as for-profit businesses, and have budgets that are completely separate from any school (including, but not limited to, elementary schools, secondary schools, colleges, or universities).
3. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participant's district have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed in this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).
4. I certify that all of the schools, educational service cooperatives, libraries, or library consortia in the Participant's district are all covered by technology plans that are written, that cover all 12 months of the funding year, and that have been or will be approved by a state or other authorized body, and an SLD-certified technology plan approver, prior to the commencement of service.
5. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participant's district are compliant, or will be compliant at the time funded services are provided, with the Children's Internet Protection Act, Pub. L. 106-554 (2000).
6. I certify that the services the school, educational service cooperative, library, library consortia or district purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. Sec. 54.500(k). Additionally, I certify that the Billed Entity has not received anything of value or a promise of anything of value, other than services and

equipment requested under this form, from the service provider(s) or any representative or agent thereof or any consultant in connection with this request for services.

7. I certify that the entities eligible for support that I am representing will retain copies of all documents related to E-Rate applications and funding use for a period of five years from the last date of service covered by this letter of agency. Documents to be retained include, but are not limited to: E-rate forms, technology plans, discount rate support, competitive bids received, bid selection results, inventory records, invoices, and payments.
8. I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
9. I certify that the Participant's district, educational service cooperative, library, or library consortia has complied with all E-rate program rules, and I acknowledge that failure to do so may result in denial of discount funding and cancellation of funding commitments.
10. I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service receive an appropriate share of the benefits from those services.
11. I certify that no kickbacks were paid to anyone and understand that false statements on this form may be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), may subject me to a fine and imprisonment pursuant to 18 U.S.C. 1001, and may subject me to the civil remedies available under the False Claims Act, 31 U.S.C. §§ 3729 et seq.
12. I certify that I am authorized to sign this Letter of Agency on behalf of the Participant, that I have examined this letter, and that, to the best of my knowledge, information, and belief, all information provided to DIS for E-rate submission or contained in this Letter is true and correct.

This certification for the E-Rate Program is effective for:

- Program Year 2009 (July 1, 2009 – June 30, 2010);
- Program Year 2010 (July 1, 2010 – June 30, 2011); and
- Program Year 2011 (July 1, 2011 – June 30, 2012).

This certification in no way limits the abilities of entities of the Participant to file for a discount or refund pursuant to the E-rate program, or any other grants and programs on their own, nor does it abrogate any other rights and responsibilities of the Participant with the E-Rate Program.

Entity Name:	Alma School District
*Authorized Signature:	
Printed Name:	Denton W Thompson Jr.
Title:	Technology Director
Date:	4/28/2008
**Entity Number:	139711

**Signature shall be that of Superintendent or designee; or Educational Service Cooperative Director or designee; or Librarian or designee.*